

**PEABODY INSTITUTE LIBRARY
BOARD OF TRUSTEES**

**Minutes of Meeting
January 6, 2026**

The meeting was called to order by President Kate O'Brien at 6:30pm, with quorum having been reached at 6:27pm.

The roll call was taken:

Present

Ruth Titelbaum
Katrina Vassallo
Peter Bakula
Ann Quinn
Stacie Dolin
Stephanie Dallaire
Kate O'Brien
Caitlin Guyette
Cassandra Loizides

Absent

Jennifer Smith
Stephanie Najjar
Fran Gallugi

President O'Brien introduced the 2 new Trustees: Caitlin Guyette and Cassandra Loizides.

There was a **Motion** to suspend the rules of the Board in order to elect the Offices of the Peabody Institute Library Board of Trustees for the term of January 2026 to December 2026 made by Trustee Titelbaum.

The motion was seconded by Trustee Quinn.

All in Favor: Yes Any Opposed: No

The motion was unanimously passed.

President O'Brien stated that while under the suspension of rules, the Board would proceed with the election of officers for 2026.

There was a call for nominations of the President of the Board of Trustees. A **Motion** to nominate Kate O'Brien as President of the Board was made by Trustee Quinn. The motion was seconded by Trustee Dolin.

All in Favor: Yes Any Opposed: No

The Motion was unanimously passed.

There were no additional nominations to the office of the President of the Board of Trustees.

A vote was called on the nomination. The nomination of Kate O'Brien as President of the Peabody Library Board of Trustees was unanimously approved by the Trustees in attendance by a voice vote.

There was a call for nominations of the Treasurer of the Board of Trustees. A **Motion** to nominate Peter Bakula as Treasurer of the Board was made by Trustee Quinn. The motion was seconded by Trustee Titelbaum.

All in Favor: Yes Any Opposed: No

The motion was unanimously passed.

A vote was called on the nomination. The nomination of Peter Bakula as Treasurer of the Peabody Library Board of Trustees was unanimously approved by the Trustees in attendance by a voice vote.

There was a call for nominations of the Secretary of the Board of Trustees. A **Motion** to nominate Stacie Dolin as Secretary of the Board was made by Trustee Vassallo. The motion was seconded by Trustee O'Brien.

All in Favor: Yes Any Opposed: No

The motion was unanimously passed.

There were no additional nominations to the office of the Secretary of the Board of Trustees.

A vote was called on the nomination. The nomination of Stacie Dolin as Secretary of the Peabody Library Board of Trustees was unanimously approved by the Trustees in attendance by a voice vote.

A **Motion** to draw numbers to establish voting order was made by Trustee Vassallo. The motion was seconded by Trustee Dolin. Library Director Morgan Yeo drew numbers for Trustees Smith, Najjar, and Gallugi.

Voting order established as follows:

1. Ann Quinn
2. Peter Bakula
3. Katrina Vassallo
4. Caitlin Guyette
5. Kate O'Brien
6. Fran Gallugi
7. Jennifer Smith
8. Stephanie Dallaire
9. Stacie Dolin
10. Cassandra Loizides
11. Stephanie Najjar
12. Ruth Titelbaum

A **Motion** to resume normal rules of the Board was made by Trustee Quinn. The motion was seconded by Trustee O'Brien.

All in Favor: Yes Any Opposed: No

The motion was unanimously passed.

A **Motion** to accept the Minutes of the December 2025 meeting was made by Trustee Dallaire. The motion was seconded by Trustee Bakula.

All in Favor: Yes Any Opposed: No

The motion was unanimously passed.

President O'Brien stated there were no communications received.

Library Director Morgan Yeo presented the Director's Report to the Board of Library Trustees.

A **Motion** presented to accept the Director's Report was made by Trustee Titelbaum. The motion was seconded by Trustee Vassallo.

All in Favor: Yes Any Opposed: No

The motion was unanimously passed.

President O'Brien proposed the following changes to the Board of Trustee sub-committees:

- Audubon - Cassandra Loizides
- Buildings & Grounds - Katrina Vassallo
- Policy & Procedure - Stephanie Dallaire
- Peabody Library Foundation - Stephanie Najjar
- Historical Society - Ann Quinn

President O'Brien stated that there was no requirement or need of the Personnel subcommittee as this information was covered in the Director's monthly report and proposed to remove the subcommittee position.

Reports from the subcommittees:

- Audubon: Nothing to Report
- Building & Grounds: Nothing to Report
- Personnel: (Position Removed)
- Policy & Procedures: Nothing to Report
- Foundation: Trustee Quinn reports that the Birds & Bubbly Fundraiser will be held May 1st.
- Historic Society: Trustee Quinn reports that the Historic Society Open House was a success. The highlight of the Open House was the Massachusetts portion of the American Tapestry Project, which focussed on chocolate making in Massachusetts, and reports there were several chocolate mills in Peabody. There is more information on the Peabody Historic Society website. Starting in February a new initiative for 5th graders will feature field trips to the historic houses in Brooksby.

There was a **Motion** to accept the reports of the subcommittees made by Trustee Dolin. The motion was seconded by Trustee Dallaire.

All in Favor: Yes Any Opposed: No
The motion was unanimously passed.

Unfinished business:

It was noted that George Peabody's Birthday is February 18th. There was discussion on how this would be acknowledged and/or celebrated. Trustee Dolin mentioned that previously discussed ideas were a tea party, scones, a food thing, or having something in cahoots with the George Peabody Museum. Director Yeo mentioned that last year we had a pianist, but we have been unable to get in contact with them. President O'Brien states that we will do a wreath in the entrance of the Main Branch.

New business:

A **Motion** was made by Trustee Vassallo to pay the \$9780 to Advantage Archives from the Brattle Books Trust to digitize the next 50 microfilms. The motion was seconded by Trustee O'Brien.

All in Favor: Yes Any Opposed: No
The motion was unanimously passed.

The next meeting of the Peabody Library Board of Trustees will be held Tuesday, February 3d, at 6:30pm in the Sutton Room

A **Motion** was made to adjourn the meeting by Trustee Quinn. The motion was seconded by Trustee Vassallo.

All in Favor: Yes Any Opposed: No
The motion was unanimously passed.

The Meeting was Adjourned at 7:04pm

Submitted by
Stacie Dolin
Acting Recording Secretary