

# Easy Prints With Princh

Peabody residents and visitors can use our print-from-anywhere service, Princh. Using on-site computers or personal laptops, mobile devices, or tablets, anyone can send print jobs to our printer.

The print release station is located on the first floor of the Main Library, at the end of the row of desktop computers.

## Cost

Cash or card using Jamex machine

- .15 per page for Black & White
- .30 per page for Color



# How To Print With Princh



## Print via Princh App

1. Download the Princh app for your mobile device.
2. Open the document.
3. For iPhones and iPads, tap and scroll to select “Print with Princh”. For Android devices, tap and press Print, then select a Princh Printer and press Print.
4. Enter the printer ID 109320, or scan the printer’s QR code.
5. Choose your print settings.
6. Follow prompts as directed by app, enter your email address, then tap “Submit Print Job”.
7. Release your print job at the print release station.

## Print via Web Browser

1. Go to [bit.ly/peaprint](http://bit.ly/peaprint) in your web browser.
2. Select and upload your file(s).
3. Choose your print settings.
4. Release your print job at the print release station.

## Printer ID & QR Code



## Print via Email

1. Login to your email account.
2. Compose an email.
3. Attach the file(s) to the email.
4. Send the email to the printer’s email address:  
For black & white:  
[peabody-bw@ewprints.com](mailto:peabody-bw@ewprints.com)  
For color:  
[peabody-color@ewprints.com](mailto:peabody-color@ewprints.com)  
For black & white double-sided:  
[peabody-bw-duplex@ewprints.com](mailto:peabody-bw-duplex@ewprints.com)  
For color double-sided:  
[peabody-color-duplex@ewprints.com](mailto:peabody-color-duplex@ewprints.com)
5. Release your print job at the print release station.

---

**Want help?  
Ask at the  
Public Service  
Desk!**

---