

After Hours Drop-off Containers

To offer patrons more options to return Library materials, the Library provides after-hours drop-off containers at all locations.

After-hours drop-off containers at all buildings are open 24 hours/day, 7 days/week for the convenience of patrons. Patrons are not to leave library materials outside the containers in the event that they are full.

- At the South and West Branch Libraries, patrons are encouraged to return media materials, as well as any material that may be easily damaged, to the Public Services Desk rather than a drop-off container. At the Main Library, patrons are to return media items in the designated section of the container. Patrons are to return fragile or damaged items to the Public Services Desk.
- All Wifi Hotspots, Chromebooks, and Library of Things items must be returned to the Public Services desk at the Library location from which they were checked out, during open hours. Hotspots, Chromebooks, and Library of Things items may not be left in after-hours containers.
- Patrons are responsible for materials damaged prior to the point of check-in, including damage caused by crushing or falling in after-hours drop-off containers, and damage caused by leaving materials exposed to the elements when containers are filled to capacity.

As approved by the Board of Library Trustees the 3rd day of October, 2022.